

Parkston Public Library Board Minutes

October 4th, 2021, 7PM

Members Present Tim Semmler, Charlene Neugebauer, Mary Sue Thury, Kay Akre, Missy Stork, Kristine Gillette and Lyle Weekly

Others Present None

Call to Order/Roll call Stork called meeting to order at 7:00 PM CDT. Members present provided a quorum for the meeting.

Adoption of Agenda A MOTION made by Semmler and seconded by Neugebauer to adopt agenda. Motion carried with present saying Aye.

Approval of Past Minutes A MOTION made by Semmler and seconded by Neugebauer to approve the April 7th, 2021, minutes. Motion carried all present voting Aye.

Financial Report A MOTION made by Stork and seconded by Neugebauer to approve financial reports. MOTION carried with all present stating Aye.

Checking Acct				
Beginning Balance	6219.36	6335.20	6379.63	
Expenditures	23.56	107.87	13.2	
Postage	17.17	37.24	13.2	
PFC SRP Prizes	6.39	10.63		
Sugar Shack SRP		60.0		
Deposits	139.40	190.80	272.20	
Ending Balance	6335.20	6379.63	6638.51	
Donation Acct				
Beginning Balance	4933.43	4699.68	4699.72	
Expenditures	249.79			
USPS Postage	8.85			
World book	225.0			
PFC SRP prizes	15.94			
Deposits				
Interest Deposit	0.04	0.04	0.04	
Ending Balance	4699.68	4699.72	4699.76	

Open Forum- Director thanked Kristie Gillette for her service on the Library Board. Has been board member since October of 2016. Her term is up at end of the Year.

Directors Report

Library Certificate renewal. - I was accepted for renewal with all needed hours completed.

Inventory has been completed. We have total of 12 Books that have been unseen. 2 of the books were stolen. This was reported to the Police Department. 5 of books unseen were last checked out & in by the same patron, who does not reside here anymore. The other five We are not sure what deal is. We have 4 DVD's, 4 children's books, 2 NF books(stolen) and two young adult books.

Library has been steady for the most part. Kids are not utilizing the library. Cannot count Legos tonight because of Missoula Theater try outs.

Picked up a Free Book cart from Parker Library. It holds more books than the Homemade Gray cart. Much more durable.

Trees to be painted. Have not been able to locate an artist for trees but did find some decals on Amazon that will do the job. Lori stated once we get decals, she can trace them in case they fall off then we can paint them ourselves.

SDLA Conference- Virtual this year. I did not attend because felt price of \$350 to watch computer was way to spendy.

Back-room usage- had a non- profit in and used the back room. Gave her the policy and told her if the fee was not doable to talk to City Hall. She was told by City Hall the only room was available was the front room after 5 PM. They need some privacy because talking financial and medical for kids in head start. Rachel stated this is the only place that would be available.

Old Business

Summer Reading Program - 199 kids sign up. They read 41,490 minutes. 4,700 books were read by birth to kindergarten kids. The Take and make craft bags were a hit.

Grant Stephanie Miller Davis Grant. Was a successful Grant. Provided funds of \$1,00 to begin the 1,000 books before kindergarten Program. 34 children in Program. It kicked of on May 14th, 2021. Have 4 children have completed the 1,000 books already.

ARPA Federal grant Update. 2nd round we did receive \$15,000. This is to digitize our Microfilm and make it accessible on the web. And to Purchase books for inventory. The Microfilm has been shipped to Company, Advantage Preservation. The Microfilm will be returned in November. The Website should be active as of January 2022.

CIPA (Child Internet Protection Act) WE have the filter in place to stop kids from accessing certain sites. Need to have a public meeting to let public address any concerns or questions about this. Would like to do this at Next Meeting.

Copy Lease Renewal – Moved forward with this. Rep reached out and told us we could save more Money if we purchased the machine outright and then have a service tech contract for the 5 years. Finance Officer stated we should have money in Budget to do that if it comes in this year. Supposed to arrive in November.

Lego Mondays. Discussed that it conflicted with the Missoula Theater, so we did not push it and no one showed up. We will try another week, this month.

New Business

Inventory completed- we have 12 books that we not seen since inventory. 2 items were stolen. 5 items were last checked out by same patron. So will investigate that more.

4 DVD's, 4 children's Books, 2 Young adult books, and 2 Non Fiction have not been seen during inventory.

Halloween Trunk or Treat- We will be participating again this year. We have ordered things to hand out.

Policy Review- no specific Policy to review trying to compile them to see which need to be changed.

City Council Communication- nothing currently.

Board Member Vacancy- Board Vacancy for a 1 yr. term on Board will be next year because Kristy Gillette has met the Board term limit by policy. Two names were mentioned. Director was directed to put names in hat and draw. Notify them after person accepted.

Personnel – Nothing currently.

Next meeting is scheduled for January 10th, 2022

Adjourn – MOTION to adjourn by Stork seconded by Akre. MOTION Passed by all present stating Aye