**Parkston Public Library Board Minutes**

**October 7th, 20204**

**7 PM Back-Room Library**

**Roll Call** Mary Sue Thury, Tammy Maeschen, Carroline Kniffen, Charlene Neugebauer, Kristine Malloy, Rebecca Bialas.

**Approval of current agenda**- Neugebauer made the motion and seconded it by Thury. Motion carried by all stating Aye.

**Approval of minutes from July 8th, 2024, minutes.** Bialas made the motion and was seconded by Thury, the motion carried by all Stating Aye.

**Approval of motion for Financial Report -** After the discussion, Neugebauer made a motion to approve financial reports, seconded by Malloy. The motion carried by all stating Aye.

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**Open Forum - No one was present, and no discussion was held.**

**Directors Report**

* Finalized Stephanie Miller Davis evaluation for the craft cart and craft supplies.
* The Summer Reading Program is sent to the State Library for approval.
* The inventory has been completed. We have eight unseen books, two books, we do not know the whereabouts of them.
* We have had no interest in the Monday Funday this year. We are on innovative ideas for later this fall.
* Provided example of how I am determining what books to weed this year.
* Discussion about upgrading to Grammarly Pro. I was given another option to investigate also.
* Discussion on the option to join the Traveling Large print collection. We would donate 50 Large Print books. They would rotate every 3 months to other locations. Our books are back in 18 months. Then switch out twelve of the fifty and continue rotating. I will investigate this more.

**Old Business**

**SDLA Conference.** learned how to repair books. Glue is our friend. Networking with others learned that financial issues are on all library's minds. Received my Library recertification good for 3 years. I had an enjoyable time.

**The budget for 2025 has been approved.** Approved for $111,799.00

**The final Report for SMD (**Stephanie Miller Davis Report) has been submitted. Waiting for full approval. Showed, the Board, all the things we purchased to use in the cart.

**New Business**

**Computer lease with HDC** – Motion by Neugebauer to sign a service contract with Hard Drive Central for 2 (two) public computers, staff desktop, and laptop, to be paid annually for $3,980. Bialas 2nd the motion. Motion passed with all voting Aye.

**Regional Training in Mitchell** on October 23rd for Grant research, proposal development, reporting, and evaluation.

**Mitchell Safe House exercise of Safe Relationships-** Teen exercise on Oct. 25th, 5:30-7 PM. 10-14 teens to attend.

**Trunk or Treat** is October 27th, 3-4 PM

**Board Openings for next year 2 opening, will** ask for the Volunteer form to be filled in if interested.

**HB 1197 Policy-** The policy is to advertise the steps we take to keep children safe from viewing and reading material that is considered obscene matter or materials. HB1197 has a date of January 1st, 2005, to have this development, and implemented. I am collaborating with other librarians to complete this. Will ask the City Attorney to review the policy.

**Communication from the City Council**

Kniffen informed the Board:

* The board oversees staff salaries, over the cost-of-living raises. Keeping that in mind, the City Council set the budget.
* With the upgrades the city is currently working on, the budgets are being reconsidered. The library is on the chopping block.
* Discussed Amazon Purchasing- not happening unless we use library funds. Will not reimburse.
* To help, they are asking us to consider our hours of operation and the hours of single staff, versus two or more staff in the future. Suggested we track attendance for 2 weeks on days, mornings, and afternoons.
* Consider fundraisers to help offset the budget.

**The next meeting Date is January 13th, 2025.**

**Adjourn-** Motion made by Thury, seconded by Neugebauer, to adjourn. Motion carried by all stating Aye.

Mary Sue Thury has served 13 years in all her service on the Library Board.